



3<sup>rd</sup> February 2020

Dear Students, Parents and Carers,

## Year 11 Careers Faculty Update for 2020

Throughout this year, students in Year 11 at Coffs Harbour High School will be given the opportunity to participate in activities and excursions that assist them to understand the range of career, TAFE and university options available to them upon completion of secondary schooling.

The excursions and activities below are a sample, and additional opportunities will be promoted throughout the year.

### **University Roadshow - Thursday 20<sup>th</sup> February 2020**

The University Roadshow will be held at Coffs Harbour High School on Thursday 20<sup>th</sup> February from 11.30am – 12.30pm. Representatives from Southern Cross University, Charles Sturt University, University of Newcastle and University of New England will showcase their courses and facilities and allow students to ask questions pertaining to university options. This session is an excellent introduction for planning to go to university after year 12. **Admission is free and students are to advise their attendance by adding their name to the signup sheets at school.**

### **Coffs Harbour City Council Botanical Gardens careers excursion – Thursday 5<sup>th</sup> March 2020**

Students from Years 7 to 11 are invited to attend the Botany Garden Week Careers Day. This one-off event is for students who may be interested in plants, food production or conservation to consider a career in Agriculture, Botany, Horticulture, Ecology or Floristry. The day includes presentations from industry leaders and hands on activities to develop interest and skills relevant to the industry. Free event for interested students. Permission notes available soon.

### **Charles Sturt University Port Macquarie Open Day – Tuesday 10<sup>th</sup> March 2020**

The Port Macquarie campus of Charles Sturt University is relatively new, but it has an extensive range of courses available for students to study after secondary school. Students in Year 12 are given the opportunity to investigate the campus with other students from across the region. Cost of this excursion is approximately \$15 and places are limited. Please note that priority for places will be given to students Year 12.

### **WHS White Card for the Construction Industry – Tuesday 26<sup>th</sup> May 2020**

The school will be hosting a WH&S Work Safely in the Construction Industry White Card course on Tuesday 26<sup>th</sup> May 2020. Any student considering doing work experience or employment in a construction related field must complete this course for safety and insurance purposes. Cost is \$100 per student and limited to 20 places. Reservations can be made by contacting the school.

### **Post Options Expo, Wednesday 29<sup>th</sup> July 2020**

Each year at this time Year 11 and 12 students are given the opportunity to discuss post school options first hand with representatives of Universities and TAFE Colleges from both NSW and Queensland in addition to Private Colleges and employment originators/providers. This excursion is held at the Coffs Harbour Education Campus. Entry is free and ALL Year 11 and 12 students are encouraged to attend this informative event. Parents are also welcome to attend.

### **QLD Universities Excursion, 2<sup>nd</sup> – 4<sup>th</sup> December 2020 - TBC**

The Clarence Coffs Careers Advisers Network conduct an excursion to Queensland Tertiary Institutions during term four. Students from the current Year 11 and 12 who are eligible for an ATAR and are considering studying in QLD at either Southern Cross University, Griffith University University of Queensland, Queensland University of Technology or University of Sunshine Coast after their HSC are welcome to attend. Cost is approximately \$140 and places are limited.

## **TVET Courses**

Many students applied for TAFE TVET courses as part of their Senior Studies for 2020. These courses commence the week commencing 10<sup>th</sup> February. Mrs Court will provide additional information to participating students closer to commencement. Most courses are held at the CHEC whilst some are held at the Hogbin Drive campus in Coffs Harbour. The majority of courses are run from 1.30pm – 5.00pm Wednesday afternoons. Students all received a copy of their acceptance letter in Term 4 2019.

Please note that our timetabling program only allows us to add 11TVET on a Wednesday afternoon, but this does not necessarily mean that this is when the course is held. If the course is held on another day, students have Wednesday afternoons to study instead.

For further details regarding TVET courses, please contact Julie Edgar at TAFE on 026659 3111.

Please note that VET Hospitality and Horticulture, Primary Industries are courses that are not delivered at TAFE, but instead at our school throughout the normal timetabled week.

## **Southern Cross University Headstart**

Students undertaking this program are required to attend the Orientation session on Wednesday 19<sup>th</sup> February 2pm -6pm at the National Marine Science Centre. The course commences at the beginning of March and finishes in late May with exams set by the university to be held in June.

## **School Based Traineeships and Apprenticeships**

There are often opportunities for students to combine Year 11 and 12 studies with a part time apprenticeship or traineeship. These are called School Based Apprenticeships and Traineeships (SbAT). For further information about this program can be found at <https://sbatinnsw.info/> Please note that these must be commenced by no later than May in the year a student commences Year 11.

## **Work Placement**

Many students will have selected a vocational (VET) course as part of their studies at either school or at TAFE (TVET). Please note that many VET courses have compulsory work placement of 35 hours per year. Whilst assistance is provided by Connect Northern Rivers in finding a suitable placement that is relevant to the course, students must take responsibility in ensuring all compliance paperwork is completed in a timely manner. Further details will be issued by course teachers as the year progresses.

## **Resume development**

Students of all ages are encouraged to develop resumes that can be built on for future use. We have an exclusive website [www.coffsharbourhighcareers.com](http://www.coffsharbourhighcareers.com) where students can develop an online resume that is saved automatically and can be updated regularly. We encourage all students and their parents to review this website as it contains a great deal of information relevant to the next few years of senior schooling.

Please also note that we now have a **CHHS Careers Facebook** page

<https://www.facebook.com/coffsharbourhighcareers/>. Students and parents are welcome to like and follow the page to receive updates about job vacancies, careers updates and general career related information.

## **Career Planning Interviews**

Year 11 students will be surveyed and interviewed throughout 2020/2021 to gain a better understanding of their post-school intentions. Students and parents are welcome to make an appointment at any time with the Careers Adviser and take the initiative in planning their future.

Should you have any questions about any career related aspect for your son / daughter, please feel free to contact me on 02 66523466. Additional information can also be obtained from the following websites and <https://thecareersdepartment.com/school> (login name is Coffs Harbour High School password CHHS) and [www.coffsharbourhighcareers.com.au](http://www.coffsharbourhighcareers.com.au)

Yours sincerely,



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