

Coffs Harbour High School
Student code of conduct relating to:

Personal Electronic Devices

Created in 2010

Mobile phones, iPods, Blackberries and other personal communication devices are in common usage in our society. Students need to develop an understanding of how to be courteous and responsible users of this technology.

Personal electronic devices are permitted as a privilege for use within the boundaries of the school subject to the following restrictions.

1. They may be used in the playground before and after school, during recess and lunch time.
2. Where electronic devices are used as a classroom tool, the teacher will clearly indicate to students when use is permitted ie. Using cameras on mobile phone for learning purpose for a specific task at a specific time.
3. The Coffs Harbour High School classroom rule is: "Mobile Phones and iPods – off and out of sight". Before entering a classroom all electronic devices should be turned off. Students are not permitted to make calls, respond to calls or send SMS messages while in class.
4. Under no circumstances can phones, iPods or any electronic device with a storage capacity be in the possession of a student during exams or formal assessment tasks
5. When being spoken to by a staff member in a face to face communication it is expected that earphones will be removed from both ears as a courtesy to the speaker. If a staff member needs to address a student when a phone conversation is in progress in the playground, it is common courtesy that the student excuses themselves from the call until the face to face communication is completed.

Consequences for breach of school procedures

1. If a student breaches school procedures their electronic equipment may be confiscated by the teacher and will be taken to the front office. The student will be able to collect this at the end of the school day.
2. Several breaches of school procedures will be referred to the relevant Faculty Head Teacher for intervention, including Letter of Concern home to parents.
3. Ongoing or persistent inappropriate use of electronic equipment by students may be referred to the Deputy Principal for intervention, including a Breach of School Behaviour Code letter to Parents, Formal Caution or Suspension from school for Continued Disobedience.