

Coffs Harbour High School

ENROLMENT POLICY



Our school

Coffs Harbour High School is a comprehensive high school for students from Years 7 to 12. It caters for students of all ability including the gifted and talented and students with additional learning and support needs living within the school's enrolment area. Parents can refer to the School Finder tool at <https://education.nsw.gov.au/going-to-a-public-school/finding-a-public-school> to locate their local public school.

Enrolment ceiling

The number of places available for enrolment is determined by the teaching spaces available. The enrolment ceiling for our school is 920 students.

Enrolment buffer

An enrolment buffer is maintained to accommodate local students arriving throughout the year. The enrolment buffer for this school is 40 students.

Documentation

When seeking enrolment for their child, parents will be asked to establish documentation to confirm they are residing in the enrolment area for the school. This may include council rate notices, accounts for gas, electricity or water, telephone bills or lease documents.

Non-local enrolment

Non-local enrolments may be accepted on assessment against given criteria below if places are available. Parents are required to make written application with appropriate documentation.

Non-local enrolment criteria

- Medical reasons
- Disability
- Siblings already enrolled at schools
- Exceptional circumstances
- Availability of subjects

Enrichment class

An Enrichment class caters for high achieving students in Years 7 and 8. Places are determined by application and interview. Most students accepted into this class are from the school's designated area. A maximum of six places (20%) may be allocated by the selection panel to non-local enrolments.

Support class

A support class is placed at the school catering for students with a mild intellectual disability. Placement in this class is determined by a regional placement panel and places may be offered to students from outside the school's area.

Intensive English class

An intensive English class taught by specialist teachers caters to newly arrived refugee students. Enrolment into this class follows the usual guidelines.

Refusal of enrolment

The Principal may refuse enrolment of a student on the grounds of previously documented violent behaviour if there is evidence that the child has not learnt the appropriate skills to manage their behaviour.